Rodriguez
CERTIFIED PUBLIC ACCOUNTANT

Job Application

Construction CPA & client advisory

Type your answers into the fields, save the file, then upload it at drod.cpa/careers or email it to hello@drod.cpa.

1. ABOUT YOU

Full name

Today's date

Email

Phone

City and state

Earliest start date

2. POSITION

Role you are applying for: Client Accounting & Advisory

☐ Staff Accountant ☐ Senior Accountant ☐ CAS / Advisory Manager

Role you are applying for: Tax

☐ Tax Associate ☐ Senior Tax Accountant ☐ Tax Manager Other:

Schedule you want

☐ Full-time ☐ Part-time

Where you want to work

☐ Raleigh office ☐ Remote ☐ Either

Languages you speak and write well

☐ English ☐ Spanish Other:

Are you legally authorized to work in the United States?

☐ Yes ☐ No

3. EXPERIENCE AND QUALIFICATIONS

Years of accounting experience

Years working with construction companies

Credentials (check all that apply)

☐ Licensed CPA ☐ CPA candidate ☐ Enrolled Agent (EA) ☐ None yet

State of CPA license (if licensed)

Other licenses or credentials

QuickBooks Online

☐ None yet ☐ Some ☐ Advanced

Job costing or WIP experience

☐ None yet ☐ Some ☐ Extensive

Other accounting or construction software you have used

4. EDUCATION

School **Degree and major** **Year**

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5. WORK HISTORY (MOST RECENT FIRST)

Employer **Job title** **Dates (from - to)**

Main responsibilities

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6. WHY THIS ROLE

What interests you about this role and about working with construction companies?

Describe a time you found and fixed a problem in a set of books or a report.

7. REFERENCES

Please list two people who have supervised or worked closely with you.

Name	Relationship	Phone or email

Name	Relationship	Phone or email

8. CERTIFICATION

I certify that the information in this application is true and complete to the best of my knowledge. I understand that false or misleading information may disqualify me from consideration or lead to dismissal if I am hired.

Type your full name as your signature **Date**

Rodriguez CPA PLLC is an equal opportunity employer.